



JOB ANNOUNCEMENT

08/13/2021



POSITION TITLE: Tribal Police Trainee (Tribal Police Officer – 2 vacancies)
LOCATION: Department of Public Safety – Tribal Police Division
POSITION TYPE: Non-Exempt / Full-Time
SALARY RANGE: \$16.00 per hour (\$19.28 - 28.92 per hour as Tribal Police Officer)
REPORTS TO: Chief of Police / Sergeant / Lieutenant
CLOSING DATE: September 12, 2021

POSITION SUMMARY:

The Tribal Police Trainee will prepare for the Indian Country Police Officer Training Program. Upon successful graduation from the academy, the Tribal Police Officer enforces laws related to the protection of life and property, directs and controls traffic, prevents crime or disturbance of peace, and arrests violators. Duties include but are not limited to: patrols specific areas on foot or motorized conveyance, responding promptly to calls for assistance; answers radio-dispatches for police service; locates, searches, detains, and arrest law violators; investigates illegal or suspicious activities, persons and establishments, and quells disturbances; drives vehicle safely and efficiently while under stress to communicate information on the radio or handle emergency situations when called upon; interviews and questions victims, witnesses, and suspects; gathers evidence effectively and maintains the integrity; assists motorists in various situations and directs traffic when needed; issues written citations for traffic and other minor violations; operates police communication and computer equipment to obtain, and report information; attends community meetings to discuss crime prevention and problems; attends required periodic training sessions and seminars; provides assistance and training to subordinates as necessary; writes detailed incident, investigation, activity and other reports; testifies in court to present evidence by describing situations and actions; provides traffic escorts during traditional events; maintains weapons and all equipment in functional and presentable condition; other position related duties as assigned and required.

MINIMUM REQUIREMENTS:

Must be at least 21 years of age by time of appointment; High school diploma or GED, twelve (12) semester hours of credit in any field of study from an accredited college or university; two (2) years' experience in security field or equivalent education and experience; must be able to successfully complete the 13 week academy program training and graduate from the Federal Law Enforcement Training Center (FLETC) United States Indian Police Academy, Indian Country Police Officers Training Program; must be able to attain the Special Law Enforcement Commission (SLEC) issued through BIA-OJS; must be able to pass the Physical Efficiency Battery (PEB) at minimum 50% acceptable criteria; must maintain proficiency with firearms by qualifying to department standards on a bi-annual basis; must successfully pass a background check to include criminal history convictions, credit check, character, and driving record; must be able pass the post-offer drug screen and annual fitness for duty physical; must possess a valid Texas Driver's license and be insurable; must be certified in First Aid and CPR or attain within first month of employment; must be able to work shift work; must be Bilingual –English/Spanish.

KNOWLEDGE, SKILLS, ABILITIES:

Basic knowledge of laws, legal codes, court procedures and government regulation; knowledge of concept of police terminology and general law; ability to physically apprehend a subject (ground self-defense); ability to pass the Physical Efficiency Battery (PEB) criteria; ability to maintain proficiency with firearms by qualifying to department standards on a bi-annual basis; ability to maintain good composure in dealing with rude and uncooperative subjects; ability to handle physical activity such as foot pursuits, foot patrol, run and walk for long distances and be able to work in inclement weather; ability to generate detailed narrative reports; knowledge of Microsoft Office applications; ability to attain the Special Law Enforcement Commission (SLEC) issued through BIA-OJS; ability to manage and maintain professional work ethics on and off-duty and uphold highest regard to non-disclosure information; ability community effectively verbally and in writing; ability to apply general rules to specific problems to produce solutions; ability to prioritize functions and multi-task

effectively; ability to quickly respond (hand, finger, foot) to a signal when it appears; ability to self-assess performance to make improvements or take corrective action.

APPLICATION PROCEDURES:

Qualified candidates interested in applying may complete an application in the Tribal Administration Building located at 119 S. Old Pueblo Rd El Paso, TX 79907, apply online at www.ysletadelsurpueblo.org YDSP Careers page, submit résumé via fax to (915) 859-2988 or e-mail to humanresources@ydsp-nsn.gov.

The right is reserved under provisions PL 93-638 Section (b), (f), (g), (i), 20 USD450 Indian Self Determination and Education Assistance Act of 1974 to give preference and opportunity for employment, training, and contracts to Indians.